



JERSEY FINANCIAL SERVICES COMMISSION

CLASSIFICATION GUIDE

JERSEY LISTED FUND GUIDE

The purpose of this Guide is to define a Listed Fund and to set out the characteristics that such a fund would usually be expected to have. An essential feature of a Listed Fund for the purposes of this Guide is that it must be closed ended.

In all cases, applications for necessary permits and consents should be accompanied by a completed application form, a copy of which is set out at Appendix 1 to this Guide.

A Listed Fund meeting the criteria set out in this Guide may be established using a streamlined authorisation process, as described in Section 3 of this Guide. The Commission aims to authorise Listed Funds within 3 working days of receipt of an application provided the requirements set out in this Guide are complied with. If a Listed Fund does not meet such requirements, derogations and approval may be sought from the Commission on a case-by-case basis, however in such cases it may not be possible to authorise the fund within the stated time frame.

SECTION 1

THE STRUCTURE OF THE FUND

The Fund

- 1.1 A Listed Fund is a collective investment fund that falls within Article 3 of the Law and is incorporated as a company in Jersey.¹ It will be issued with one or more permits under the Law.
- 1.2 A Listed Fund must:
 - 1.2.1 have a listing on a Recognised Stock Exchange or Market²; and
 - 1.2.2 be a Closed-ended Fund.
- 1.3 The board of directors of the fund company is ultimately responsible for the management and control of the Listed Fund in accordance with and subject to the Constitutive Documents and applicable law and this ultimate responsibility cannot be delegated.
- 1.4 At least two Jersey resident directors with appropriate experience must be appointed to the board of the fund company.
- 1.5 A majority of the directors of the board of the fund company (including the chairman) must be independent. It will be a matter for the board to determine whether a director meets the independence requirements established by the listing authority of the exchange or market where the fund company is listed, and whether there are relationships or circumstances (including financial dependence on a director's relationships with the Manager or Investment Manager of the fund) which are likely to affect, or could appear to affect, the director's judgement³. As a minimum condition of independence, the director should not be a past (within the last five years) or present employee of the Manager or Investment Manager or any of their Associates even if permitted by the relevant listing authority.

Investment Manager

- 1.6 The Investment Manager should be of good standing and in particular should:
 - 1.6.1 have had no disciplinary sanctions imposed on it by any supervisory authority or professional body in the previous five years;
 - 1.6.2 have no convictions for any offence under the legislation of any country relating to the conduct of financial services business or involving fraud or dishonesty or be the

¹ The Commission will consider including other types of investment vehicle such as limited partnerships and unit trusts in a revised version of this Guide.

² The list of Recognised Stock Exchanges or Markets is given in Appendix 2. It will be a condition of the permits issued by the Commission that the fund is approved for admission to a Recognised Stock Exchange or Market prior to its launch.

³ Where the rules of the exchange or market are silent on the matter of directors and independence, the directors should have regard to the principles set out in paragraph 1.5.

parent, subsidiary or an associated company of any company which has such a conviction;

- 1.6.3 be able to pay its debts as they fall due;
 - 1.6.4 be established in an OECD state or jurisdiction or any other state or jurisdiction with which the Commission has entered into a Memorandum of Understanding (or equivalent) on investment business and collective investment funds⁴;
 - 1.6.5 be regulated in that state or jurisdiction in relation to managing or advising on funds, subject to 1.6.6;
 - 1.6.6 where it is proposed that the Investment Manager should act in relation to a property fund, or other type of fund in relation to which the activity of the investment manager is not a regulated activity in its home state or jurisdiction, and the requirement in 1.6.5 is not otherwise met by the Investment Manager, be either:
 - 1.6.6.1 a subsidiary of a company that is regulated in relation to managing or advising on investors' funds in its home state or jurisdiction;
 - 1.6.6.2 a listed company with a minimum market capitalisation of at least US\$500 million (or its currency equivalent) or a subsidiary of a company with such capitalisation;
 - 1.6.6.3 a company or partnership with a trading record of at least five years, or whose Principal Persons, who form its span of control, can demonstrate relevant business experience for this period or possess relevant professional qualifications; or
 - 1.6.6.4 in any other case, be granted approval to act in relation to the Listed Fund by the Commission, provided that the other requirements in paragraphs 1.6 and 1.7 are met;
 - 1.6.7 subject to 1.6.6.3, possess relevant experience in relation to managing or advising on investors' funds using similar strategies to those to be adopted by the Listed Fund;
 - 1.6.8 satisfy the Commission's general principles of corporate governance in relation to the span of control over a business as set out in Appendix 3, meeting the four-eyes principle if the Investment Manager cannot handle client monies, and the six-eyes principle if it can handle such monies.
- 1.7 In addition, no Principal Person of the Investment Manager shall:
- 1.7.1 have had any disciplinary sanctions imposed on him by any supervisory authority or professional body in the previous five years; or

⁴ A list of the OECD member states and those countries with which the Commission has entered into a Memorandum of Understanding (either on a bilateral basis or through the IOSCO Multilateral Memorandum of Understanding) covering investment business and collective investment funds may be obtained on the Commission's website, www.jerseyfsc.org, under the 'Funds Business' tab under '[Guidance Notes](#)'.

- 1.7.2 have been convicted for any offence under the legislation of any country relating to the conduct of financial services business or involving fraud or dishonesty.
- 1.8 As part of the application process for establishing a Listed Fund, the Investment Manager should confirm in writing to the Commission that it satisfies the requirements set out in 1.6 and 1.7 above, and provide documentary evidence in relation to the requirements at 1.6.4 and 1.6.5 (and if applicable 1.6.6). In addition, the administrator or Manager (as applicable) appointed in accordance with paragraph 1.11 must counter-sign such confirmation, stating that it has carried out its own general due diligence on the Investment Manager and has no reason to believe that the statement of the Investment Manager is incorrect.⁵
- 1.9 In the event that the Investment Manager does not fulfil these criteria (for example, a global institution may have committed a number of regulatory breaches in different jurisdictions) prior clearance should be sought from the Commission. An Investment Manager that has previously been granted consent to establish a Listed Fund may, in satisfaction of the requirement set out at 1.8, confirm in writing to the Commission that there have been no material changes to the information most recently provided to the Commission in that regard.
- 1.10 Where the administrator or Manager (as applicable) become aware of any other issue, in addition to those mentioned in paragraphs 1.6 and 1.7, which might cast doubt on the good standing of the Investment Manager (or any of its Principal Persons), they should bring the matter to the attention of the Commission. Relevant issues might for example include knowledge that the Investment Manager (or any of its Principal Persons) has been the subject of a formal investigation by a supervisory authority or professional body, even if this did not result in a disciplinary sanction.

Note: If a distributor of a Listed Fund is not the Investment Manager or one of its Associates and it falls within one of the following definitions, the provisions of paragraphs 1.6 – 1.10 inclusive (with the exception of 1.6.7) shall apply to the distributor as if it were an Investment Manager:

- *The distributor is the driving force behind the Listed Fund such that, if the distributor were to withdraw from the proposal, the Listed Fund would not go ahead. Evidence of this would be, for example, the name of the Listed Fund being linked with the distributor.*
- *The majority of investors going into the Listed Fund are put into the fund by the distributor or its agents.*

Administration/Management

- 1.11 Every Listed Fund shall appoint an administrator and/or a Manager which has at least two Jersey resident directors with appropriate experience together with staff and a physical presence in the Island.
- 1.12 Unless alternative arrangements are put in place by the board of directors of the fund company, the duties of the administrator or Manager (as applicable) shall include the responsibility for monitoring the Investment Manager set out in 1.14 and 1.15. Where such alternative arrangements are to be put in place, the Commission should be approached in advance on a case by case basis.

⁵ In the Commission's view, it is implicit that an administrator's or manager's due diligence enquiries can only extend to sources of enquiry available to it, and not to those beyond it.

- 1.13 Any delegation of the duties assumed by the administrator or Manager (as applicable) must be subject to and in accordance with the Commission's Policy Statement and Guidance Notes on Outsourcing.

Monitoring of the Investment Manager

- 1.14 The responsibility of the administrator or Manager (as applicable) in relation to the actions of the Investment Manager shall be to take reasonable measures to satisfy itself that such actions do not breach the investment and borrowing restrictions applicable to the Listed Fund as set out in the Offer Document and the Constitutive Documents, and to promptly notify the board of directors of the fund company of any concerns it has in that regard so that appropriate action may be taken.
- 1.15 The administrator or Manager (as applicable) must maintain in Jersey sufficient records (in electronic or documentary form) to enable it to fulfil its monitoring functions, and should be able to obtain other relevant records on demand.

Review by the Board of Directors of the Fund Company

- 1.16 In addition to the monitoring function in 1.14 and 1.15, the board of directors of the fund company must undertake regular reviews of the investment strategy and risk profile of the fund and the investment performance of the Investment Manager. In addition, the board should regularly consider associated matters such as gearing, asset allocation, marketing/investor relations, peer group information and general industry issues.

Custody Arrangements

- 1.17 Every Listed Fund must have adequate arrangements for the safe custody of the property of the fund including, if applicable, prime brokerage arrangements. Such arrangements should be fully disclosed in the Offer Document.
- 1.18 Where a hedge fund appoints a prime broker, the prime broker must be part of a group with a minimum credit rating of A1/P1 or long term equivalent. Prior clearance will be required for any prime broker with a rating below this level.

The Name of the Fund

- 1.19 The name of the Listed Fund must not be undesirable or misleading. If the name of the Listed Fund indicates a particular objective, geographic region or market, this should be reflected in its investment policy and in the manner in which the Listed Fund maintains the majority of its non-cash assets.

The Auditor

- 1.20 An auditor must be appointed for a Listed Fund.
- 1.21 The auditor must have the same qualifications as are required under the Companies (Jersey) Law 1991, as amended.
- 1.22 The audited accounts must be filed with the Commission within seven months of the end of the Listed Fund's financial year.

Functionaries

- 1.23 Any Jersey entity acting as a Functionary to a Listed Fund must be granted a permit under the Law by the Commission to do so and be managed and operated in accordance with any applicable Codes of Practice.

Borrowing and Gearing

- 1.24 There are no restrictions imposed upon the level of borrowing or gearing adopted by a Listed Fund, provided that the approach to borrowing or gearing is clearly disclosed in the Offer Document. If the fund is permitted to borrow money in excess of 200% of the net asset value of the fund, full details of the manner in which the risk posed by such borrowing is to be managed must be set out in the Application Form submitted to the Commission. In such a case, the Commission reserves the right to undertake additional scrutiny.

SECTION 2

THE OFFER DOCUMENT OF THE FUND

General

- 2.1 The Offer Document must comply with the requirements set out in the CGPO and confirmation of this should be provided in the Application Form. In addition to the specific requirements stated in the CGPO, Article 12 of the CGPO provides that the Offer Document must contain any other material information that investors (including a person who cannot be expected to have any special knowledge of investments of the nature being offered) would reasonably require to enable investors to make an informed judgement about the merits of participating in the Listed Fund. The Commission considers the following additional information to be material:
- 2.1.1 the structure of the Listed Fund, including brief particulars of all documents constituting the Listed Fund and details of how to obtain complete copies of such documents;
 - 2.1.2 the Functionaries to the Listed Fund, including details such as their registered office, place and date of incorporation, details of share capital and the manner in which Functionaries may be appointed and replaced;
 - 2.1.3 biographical and other relevant information of directors, including current employment and relevant experience, other directorships, including of fund companies managed by the same Manager or Investment Manager, current or past employment or other material connections with the Manager or Investment Manager, length of service , qualifications and significant shareholdings;
 - 2.1.4 the identity of the independent directors (including the Chairman) determined in accordance with paragraph 1.5 , and, if relevant, the reasons why the Board has determined a director to be independent notwithstanding factors that might appear to impair that status;
 - 2.1.5 the policies and procedures for the appointment and replacement of directors (including the Chairman);
 - 2.1.6 the manner in which the board of directors will operate, including how it will review the investment strategy and the risk profile of the fund and its investment performance, delegate or allocate operational responsibilities to the various Functionaries, including particularly the Manager, Investment Manager or administrator, and will exercise oversight of the way in which these responsibilities are fulfilled;
 - 2.1.7 the structure, composition and summary terms of reference of board committees;
 - 2.1.8 any conflicts of interest that may exist in relation to the Listed Fund;
 - 2.1.9 the investment objective and investment management strategies to be employed by the Listed Fund (including the Listed Fund's approach to borrowing and gearing), and any investment or borrowing restrictions applicable to the Listed Fund;

- 2.1.10 the manner in which changes likely to have a material effect on investors may be made to the Listed Fund, noting that any changes that would be contrary to the terms of this Guide or contrary to any of the Commission's published policies applicable to Listed Funds will require the prior consent of the Commission;
- 2.1.11 the basis upon which dealing on the secondary market is to take place, including the expected level of activity;
- 2.1.12 the basis upon which any subsequent offerings in the Listed Fund may be made;
- 2.1.13 the basis upon which the value of the assets of the Listed Fund is to be calculated;
- 2.1.14 the manner in which securities of the Listed Fund are to be created, issued and paid for;
- 2.1.15 the manner in which votes to be held by Holders of Securities will be conducted, and the manner in which meetings of Holders of Securities are to be convened and managed generally;
- 2.1.16 the fees, charges and expenses payable from the property of the Listed Fund;
- 2.1.17 the address at which the most recent audited annual report and accounts of the Listed Fund may be inspected;
- 2.1.18 the manner in which any voting rights in underlying assets held by the Listed Fund will be exercised;
- 2.1.19 the safe custody arrangements for the property of the Listed Fund including disclosure, if applicable, of prime broker arrangements;
- 2.1.20 in the case of umbrella structures, details of the "ring-fencing" of assets within sub-funds, or, if there is no such arrangement, a statement to the effect that "in the event of the Listed Fund being unable to meet liabilities attributable to any particular sub-fund out of the assets attributable to such sub-fund, the excess liabilities may be met out of the assets attributable to the other sub-funds" and an explanation of the manner in which such liabilities may be apportioned; and
- 2.1.21 statements to the effect that:

"Further information in relation to the regulatory treatment of Listed Funds domiciled in Jersey may be found on the website of the Jersey Financial Services Commission at www.jerseyfsc.org".

"The directors of the company have taken all reasonable care to ensure that the facts stated in this document are true and accurate in all material respects, and that there are no other facts the omission of which would make misleading any statement in the document, whether of fact or of opinion. The directors accept responsibility accordingly."

- 2.2 Nothing in any of the Constitutive Documents of a Listed Fund may exclude the jurisdiction of the courts of Jersey to entertain an action concerning the Listed Fund.

- 2.3 In the event that an Offer Document is issued in a language other than English, a copy of an English language version of the document must be lodged with the Commission. A statement should be included in both the original Offer Document and the translation stating which version will take precedence in the event of a dispute.
- 2.4 Any variations from the requirements imposed by the CGPO must be set out in the Application Form.

Investment Warning

- 2.5 All Listed Funds must contain an investment warning in a prominent position in the Offer Document in substantially the following terms:

“This fund has been established in Jersey as a listed fund under a fast-track authorisation process. It is suitable therefore only for professional or experienced investors, or those who have taken appropriate professional advice.

Regulatory requirements which may be deemed necessary for the protection of retail or inexperienced investors, do not apply to listed funds. By investing in this fund you will be deemed to be acknowledging that you are a professional or experienced investor, or have taken appropriate professional advice, and accept the reduced requirements accordingly.

You are wholly responsible for ensuring that all aspects of this fund are acceptable to you. Investment in listed funds may involve special risks that could lead to a loss of all or a substantial portion of such investment. Unless you fully understand and accept the nature of this fund and the potential risks inherent in this fund you should not invest in this fund.”

Ongoing Requirements

- 2.6 All material changes to information provided to the Commission in connection with a Listed Fund should be notified to the Commission as soon as possible and in any event within 28 days of such change taking place.
- 2.7 The Commission must be informed immediately if a Listed Fund is refused permission to be listed on a Recognised Stock Exchange or Market, or if such permission is revoked or if there is any other material event such as a suspension of trading in the securities of the Listed Fund or any investigation into the Listed Fund or any of its Functionaries.
- 2.8 Any change to a Listed Fund that would not meet the criteria set out in this Guide or that would breach any permit condition applicable to that Listed Fund will require the prior consent of an officer of the Commission.

SECTION 3

AUTHORISATION OF THE FUND

- 3.1 In order to authorise a Listed Fund, the Commission must receive a completed copy of the Application Form.
- 3.2 The administrator or Manager (as applicable) shall:
 - 3.2.1 complete and sign a copy of the Application Form;
 - 3.2.2 arrange for such form to be countersigned on behalf of the board of the fund company;
and
 - 3.2.3 forward a copy of the completed Application Form and the stated supporting documentation to the Commission.
- 3.3 Upon receipt of a completed Application Form, the Commission will take steps to authorise the Listed Fund and/or its Functionaries as the case requires.
- 3.4 Applications will normally be processed within three working days except in cases where derogations are being sought. In the event that the Application Form states that the Listed Fund complies with the terms of this Guide, or that any deviation from the terms of this Guide has previously been agreed in writing by an officer of the Commission, the Commission will authorise the Listed Fund in reliance upon the Application Form. In other cases the Commission will discuss with the applicant those deviations that have not been previously agreed, however in those cases it may not be possible to meet the stated time frame.
- 3.5 The relevant permit application forms and fees shall be submitted at the time the application is made and prior to the issue of any permits and consents.
- 3.6 For an Umbrella Fund, an Incorporated Cell Company, or a Protected Cell Company which has already been granted permits under the Law, a sub-fund, incorporated cell or protected cell permit application and fee will need to be submitted for each additional sub-fund, incorporated cell or protected cell that is added prior to amended permits being issued. In the case of an Incorporated Cell Company, the incorporated cell permit application form is to be used.

DEFINITIONS

“Applicable Rules” has the meaning to be assigned to it in any Codes of Practice.

“Application Form” means the application form set out in Appendix 1 to this Guide.

“Associate” means any company which is a subsidiary or a holding body of that company or a subsidiary of any such holding body and any individual, partnership or other unincorporated association or firm which has direct or indirect control of that company and any company which is directly or indirectly controlled by any such individual, partnership or other unincorporated association, or firm. For these purposes, ‘holding body’ and ‘subsidiary’ shall have the meanings set out in the Companies (Jersey) Law 1991, as amended.

“CGPO” means the Companies (General Provisions) (Jersey) Order 2002 as amended from time to time.

“Closed-ended Fund” means a fund which is not open for redemptions at the option of holders of securities.

“Codes of Practice” means such Codes of Practice for Functionaries as may from time to time be issued by the Commission and be in force pursuant to Article 15 of the Law or under the Financial Services (Jersey) Law 1998, as amended from time to time.

“Collective Investment Fund” has the same meaning as in Article 3 of the Law.

“Commission” means the Jersey Financial Services Commission.

“Constitutive Documents” means the principal documents constituting the Listed Fund, which may include:

- the memorandum and articles of association;
- the fund rules;
- the administration agreement;
- the investment management agreement;
- the investment advisory agreement;
- the management agreement, if applicable; and
- where the fund has a custodian in Jersey, the agreement appointing such a custodian.

“Functionary” means any of the functionaries referred to in Part 2 of the Schedule to the Law.

“Incorporated Cell Company” has the meaning set out in the Companies (Jersey) Law 1991, as amended.

“Investment Manager” includes an investment adviser and may be the Manager if no separate investment manager is to be appointed⁶.

“Law” means the Collective Investment Funds (Jersey) Law, 1988, as amended from time to time.

“Manager” means any functionary to whom the board of directors has delegated overall responsibility for the executive management of the fund.

⁶ In a fund of funds, the investment managers of the underlying funds will not be considered Investment Managers for the purpose of this Guide.

“OECD” means the Organisation for Economic Co-Operation and Development.

“Offer Document” means any prospectus or other offering document offering securities in a Listed Fund for subscription, sale or exchange and includes any listing document.

“Outsourcing Policy” means the “Policy Statement and Guidance Notes on Outsourcing” issued by the Commission on 19 August 2002 (as amended).

“Protected Cell Company” has the meaning set out in the Companies (Jersey) Law 1991, as amended.

“Principal Person” has the meaning set out in the Law.

“Recognised Stock Exchange or Market” means an exchange or market listed in Appendix 2, as amended from time to time.

“Securities” refers to those securities issued by the Listed Fund representing the rights of holders with regard to the assets of the Listed Fund and which are units within the meaning of the Law.

“Holder of Securities” means a person registered as the holder of securities in a Listed Fund.

“Umbrella” in relation to structure or fund means there is more than one class of redeemable shares or units and where the assets are held as a single pool.

APPENDIX 1

**Jersey Listed Fund
Application Form for Authorisation**

[insert name of Fund] (the "Fund")

<p>1. The Fund meets all of the criteria set out in the Listed Fund Guide published by the Jersey Financial Services Commission.</p>	
<p>2. The Fund meets all of the criteria set out in the Listed Fund Guide published by the Jersey Financial Services Commission save in the following respects, which have been previously approved in writing in respect of the Fund by an officer of the Commission.</p>	
<p>3. The Fund meets all of the criteria set out in the Listed Fund Guide published by the Jersey Financial Services Commission save in the following respects, which have not been previously approved in writing in respect of the Fund by an officer of the Commission.</p>	

Please tick one of the above boxes and complete as appropriate.

Please note that in giving replies to the attached Summary of Fund, the Commission would appreciate it if references to the Fund documents and to correspondence with the Commission could be kept to a minimum. Repeated cross-references in this manner increases the time taken to process the application and may result in approval being delayed.

SUMMARY OF FUND

1	What name is proposed for the Fund?	
2	Which consent(s) under the Control of Borrowing (Jersey) Order 1958, as amended, will be sought?	
3	Please confirm that the Fund is a collective investment fund as defined in Article 3 of the Collective Investment Funds (Jersey) Law, 1988 .	
4	Please confirm that the CGPO and the other provisions of paragraphs 2.1 have been complied with. If derogations are required, please provide details.	
5	Will the Fund have a single class or multi class series or umbrella structure?	
6	Will the Fund be constituted as a Protected Cell Company (PCC) or an Incorporated Cell Company (ICC)?	
7	<p>Is the Fund a hedge fund?</p> <p>7.1 If the Fund is a hedge fund, what are the characteristics that support this description?</p> <p>7.2 If the Fund is a hedge fund and the applicant wishes to take advantage of the terms of paragraph 1.18, please confirm that a prime broker will be appointed that is part of a group with a minimum credit rating of A1/P1 or long term equivalent, and please provide details of the rating.</p>	
8	What will the Fund invest in?	
9	Please name the recognised exchange(s) or market(s) on which the Fund will be listed.	
10	Has an application to list the Fund been made? If so, what is the expected date of listing?	
11	What is the minimum investment level (if any)?	
12	What is the expected life of the Fund?	
13	Who will have the responsibility for monitoring the Investment Manager in accordance with paragraphs 1.14 and 1.15?	

14	Who will be responsible for the safe custody of the Fund's assets?	
15	Will an investment in the Fund involve any unusual risk factors? If so, please give details.	
16	Please list any conflicts of interest that may arise in respect of the Fund.	
17	Please confirm that a majority of the directors (including the Chairman) are considered to be "independent". Please also name the independent directors.	
18	What is the full legal title of the Investment Manager?	
19	What is the Investment Manager's registered office and, if different, its principal place of business?	
20	Is the Investment Manager a regulated financial business? If so, please provide the name of the overseeing regulatory body, with a contact name (if possible).	
21	If the fund is a property fund or other type of fund in relation to which the activity of the Investment Manager is not regulated, please confirm that the Investment Manager meets one or more of the criteria set out in 1.6.6.1, 1.6.6.2 and 1.6.6.3, and specify which ones. If none of the criteria are met, and an approval is required under 1.6.6.4, please provide details.	
22	If the Investment Manager or its ultimate holding company has a website, what is the address?	
23	What is the maximum level of borrowing permitted by the Fund?	
24	If the maximum level of borrowing exceeds 200%, what procedures are in place to manage the risk to which this gives rise?	

Functionaries⁷ and others

Type	Name	Domicile	Permit required under CIF?
Fund Company			
Manager			
Administrator			
Registrar			
Investment Manager			
Investment Adviser			
Distributor			
Subscription Agent			
Redemption Agent			
Premium Receiving Agent			
Prime Broker			
Policy Proceeds Paying Agent			
Purchase Agent			
Repurchase Agent			
Custodian			
Depository			
Auditor			
Any other functionary (please give title)			

⁷ It is not necessary that there be a functionary appointed for each of the positions set out in the list.

The following documents are included with this application:

1. The following permit application forms:
2. Cheque in the sum of £[] made payable to the Jersey Financial Services Commission.
3. Latest draft of the Offer Document.
4. In the event that the Offer Document is in a language other than English, a copy of an English language version of the document that is materially identical to the Offer Document.
5. A structure chart of the Fund.
6. The Investment Manager's confirmation with supporting documentation (if applicable), counter-signed by the administrator or Manager (as applicable).
7. Personal Questionnaires for directors or any other Principal Person as defined in Article 1 of the Law in respect of any new Functionaries based in Jersey who have not previously been approved. With regard to those directors and Principal Persons who have already received approval, the Commission requires to be notified of any material change to the information previously provided. Please refer to the Personal Questionnaire and Associated Guidance Notes on the Commission's website under the 'Funds Business' tab - 'Personal Questionnaire'.

DECLARATION

I/We declare that the information given herein and in any documents included in support of this application is accurate, complete and correct to the best of my/our knowledge and belief.

For and on behalf of: _____, the administrator or Manager
(as applicable) in relation to the Fund.

Signature: _____

Name (printed): _____

Position/title: _____

Date: _____

I/We declare that we accept ultimate responsibility for the management and control of the Fund in accordance with and subject to the Constitutive Documents and applicable law and that proper systems and procedures will be implemented in respect of the Fund to meet the Commission's Policy Statement and Guidance Notes on Outsourcing.

For and on behalf of: _____, the board of directors of the
Fund.

Signature: _____

Name (printed): _____

Position/title: _____

Date: _____

It should be noted that every permit under the Collective Investment Funds (Jersey) Law, 1988, and every Control of Borrowing consent is issued, inter alia, "**on the basis of the information provided...**" It is therefore important that any material changes prior to the launch of the Fund to answers supplied in this checklist are brought to our attention as soon as possible.

Guidance Notes

1. In the majority of cases, this form will be completed and signed by the administrator or Manager (as applicable). However, the Commission may accept applications completed by another Functionary to the Fund, provided that functionary is an entity regulated under the Collective Investment Funds (Jersey) Law 1988, as amended and subject to any Codes of Practice issued and in force in relation thereto.
2. The form must be countersigned for and on behalf of the board of directors of the fund company.
3. In order to ensure that relevant consents and permits are issued as soon as possible, it is imperative that any proposed deviations from the Listed Fund Guide or any relevant Order applicable to Offer Document contents be set out in detail, complete with page references and (if applicable) references to any correspondence from the Commission in relation to such proposed deviations.
4. This form must be signed personally by the persons described in notes 1 and 2 above and not by their authorised representatives, lawyers or attorneys acting under a power of attorney.

APPENDIX 2

Recognised Stock Exchanges or Markets

The list of Stock Exchanges or Markets recognised by the Commission for the purposes of the Listed Fund Guide will be based on the following criteria:

1. Stock Exchanges of EU Countries and members of the European Free Trade Association who have ratified the European Economic Area Agreement (Iceland, Liechtenstein and Norway);
2. Stock Exchanges recognised by the UK Financial Services Authority as:
 - 2.1. Recognised Investment Exchanges;
 - 2.2. Recognised Overseas Investment Exchanges; or
 - 2.3. Designated Investment Exchanges (includes the Channel Islands Stock Exchange).
3. Any other Stock Exchange or Market nominated by Jersey Finance Limited and recognised by the Commission for the purposes of this Guide

For the purposes of paragraph 1, the relevant stock exchanges are as follows:

Austria:	Wiener Bourse
Belgium:	Euronext
Bulgaria	Bulgarian Stock Exchange
Cyprus:	Cyprus Stock Exchange
Czech Republic:	Prague Stock Exchange
Denmark:	Copenhagen Stock Exchange
Estonia	Tallin Stock Exchange
Finland:	Helsinki Stock Exchange
France:	Euronext
Germany:	Deutsche Bourse
Greece:	Athens Stock Exchange
Hungary:	Budapest Stock Exchange
Iceland:	Iceland Stock Exchange
Ireland:	Irish Stock Exchange
Italy:	Borsa Italiana

Latvia:	Riga Stock Exchange
Lithuania:	National Stock Exchange of Lithuania
Luxembourg:	Bourse de Luxembourg
Malta:	Malta Stock Exchange
Netherlands:	Euronext
Norway:	Oslo Bors
Poland:	Warsaw Stock Exchange
Portugal:	Lisbon Stock Exchange
Romania:	Bucharest Stock Exchange
Slovakia:	Bratislava Stock Exchange
Slovenia:	Ljubljana Stock Exchange, Inc
Spain:	Bolsas y Mercados Espanoles
Sweden:	Stockholmborsen
United Kingdom:	London Stock Exchange

For the purposes of paragraph 2, the following stock exchanges are recognised:

Recognised Investment Exchanges:

London Stock Exchange plc

Recognised Overseas Investment Exchanges:

National Association of Securities Dealers Automated Quotations [NASDAQ]
The Swiss Stock Exchange [SWX]

Designated Investment Exchanges:

American Stock Exchange
Australian Stock Exchange
Bermuda Stock Exchange
Bolsa Mexicana de Valores
Bourse de Montreal Inc
Channel Islands Stock Exchange
Chicago Stock Exchange
Hong Kong Exchanges and Clearing Limited
Johannesburg Stock Exchange
Korea Stock Exchange
New York Stock Exchange

New Zealand Stock Exchange
Osaka Securities Exchange
Pacific Exchange
Philadelphia Stock Exchange
Singapore Exchange
Tokyo Stock Exchange
Toronto Stock Exchange

For the purposes of paragraph 3, the following market is recognised:

Alternative Investment Market (“AIM”)

APPENDIX 3

Span of Control Requirements

A guidance note in relation to the “span of control” principle referred to at 1.6.8 can be found on the Commission website at:

www.jerseyfsc.org/trust_company_business/guidance_notes/spanofcontrol.asp .

This Appendix summarises this principle for guidance purposes only. All Investment Managers are advised to read the guidance note and to discuss its contents with their Jersey legal adviser in order to ensure that they satisfy the principle.

In the context of the Investment Manager, the principle requires that the Investment Manager be able to demonstrate that its business is actively managed by two or three skilled, experienced individuals: two persons if the Investment Manager cannot handle client monies, three if it can.

The “four eyes” or “six eyes” are the principal persons of the business, who must be able to exercise executive power on behalf of the Investment Manager. These individuals must be actively involved in the day-to-day management of the business and able to exercise executive powers on behalf of the Investment Manager. Normally, such persons will be directors of the Investment Manager.

They must be able to demonstrate independence, competence, experience and integrity and be able to effectively exercise management control over the Investment Manager. Together, the persons providing the “four or six eyes” should be able to demonstrate a balance of appropriate qualifications, skills and experience. As part of the independence requirement care must be taken where members of the same family form principal persons of the Investment Manager.

Although the individuals making up the span of control do not need to be involved in the day-to-day execution of the Investment Manager’s policy, they should have day-to-day involvement in general management as well as knowledge of and influence upon the way in which the company’s strategy is being implemented through day-to day policy.

The Commission acknowledges there may be exceptional circumstances for allowing some degree of relaxation of the principles outlined above. Each request for a relaxation will be considered on its merits and on a case by case basis, however, it must be borne in mind that requests of this nature will not be granted lightly and that, once granted, are not to be treated as setting a precedent notwithstanding any similarity of circumstances. Furthermore, consideration of such requests may increase the time taken to process an application.